

Plumpton School,  
Plumpton, Penrith, Cumbria, CA11 9PA  
Tel 01768 894247 e-mail [admin@plumpton.cumbria.sch.uk](mailto:admin@plumpton.cumbria.sch.uk)  
Web site: [www.plumpton.cumbria.sch.uk](http://www.plumpton.cumbria.sch.uk)

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4<sup>th</sup> June, 2020

### Phased Return Plan

We are pleased to be welcoming some of our children back to school from Monday, 8th June. Whilst school will be different, the staff have been working hard this week to ensure that it will be fun for the children as well as being as safe as we can possibly make it.

### Class Groupings

Most classes will have very small numbers of pupils. Listed below are the numbers and members of staff assigned to each class. The children will be working with a member of staff in their 'bubble' within their usual classroom.

- Class 1 (Mrs Blackburn/Mrs Stephenson) - 12 EYFS children
- Class 2 (Mrs Sanderson/Mrs Middleton) - 9 Y1 children
- Class 3 (Mr White/Miss Laverick) - 5 hub children
- Class 4 (Miss Prescott) - 5 Y6 children

On Wednesdays, only the children in the keyworker special provision (hub) will attend school. This is to allow teachers to catch up on the home/school learning for children unable to attend school yet (Y2/3/4/5) and for a mid-week deep clean. Play times and lunchtimes will be staggered to ensure that the children can play outside in their 'bubbles' safely. Myself and Miss Stewart will be covering these times to allow the staff their breaks.

### Classrooms

- Each 'bubble' will be based in their usual classroom. The number of children we have returning makes it safe to have more than one 'bubble' in Classes 1, 2 and 3. The children will not be able to use any other inside spaces except the toilets. Staff will take the learning outside whenever possible.
- Excess furniture and resources have been removed from the classrooms to provide as much space as possible and to make cleaning easier.
- In Classes 3 and 4 each child will have their own table which will be their base for the day. They will keep their coat on their chair and we will provide each child with their own basket and plastic pencil case for their equipment.



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- In Class 2, children will also be allocated a 'home space' at a chair and table where they will have all they need for the day, although learning may also frequently happen outside or spaced out on the carpet (set spaces).
- In Class 1, children will still have access to some choice of activities within the classroom, but with more stringent hygiene and cleaning regimes. Tables will be arranged so that children can rotate activities such as mark making and art.
- The children will be able to access the outdoor classroom too.

#### Drop offs/Pick ups

The Department for Education has advised all schools to operate staggered drop off/pick up times to eliminate congestion. We have allocated a window of time for each class group to drop off/pick up to minimise the number of people on the school site. We have tried hard to accommodate everyone's need in this, and felt it fair to offer the longest hours to the children of keyworker special provision parents. **For parents with more than one child, could you please come at the latest time we are offering.**

- Class 1 9am drop off - 3pm pick up
- Class 2 8.50am drop off - 3.30pm pick up
- Class 3 8.30am drop off - 4pm pick up
- Class 4 8.40am drop off - 3.45pm pick up

#### Parental Access around the Site

A one-way system will be in place around the site to avoid people bumping in to each other as we have many corners and tight pathways. **All children must enter by the blue side gate off the staff carpark and walk around to their outside classroom door. Everyone will then carry on round the school building and exit through the gate onto Church Lane.**

- Class 1 patio door
- Class 2 outside door
- Class 3 Junior cloakroom door
- Class 4 outside door

**There is no need for parents in Class 3 or Class 4 to enter the site,** instead drop your child off at the front of school. A member of staff will be outside to ensure the safety of the children. For parents collecting children from Classes 3 and 4, staff will walk them to the gate on Church Lane. For classes 1 and 2, collect from the normal doors as usual, following the one-way system.



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We ask that parents/carers do not congregate on or near the school grounds and leave swiftly to minimise numbers on site.

If you have any issues that you need to discuss with any of us, please telephone or email for an appointment. Whenever possible, I will be outside of school each morning if you have any urgent messages for the class teachers.

### Lunches

The school kitchen will be providing a picnic lunch for the children who normally have a school dinner. The lunch will consist of a filled roll (choice to be made via Lunchshop), a savoury item, a piece of fruit and a cookie/tray bake. The children will use their own water bottles for a drink. Lunchshop is now available for you to log in and order your child's meal for next week. Packed lunch children can bring their own packed lunch as normal.

### Hygiene and Cleaning

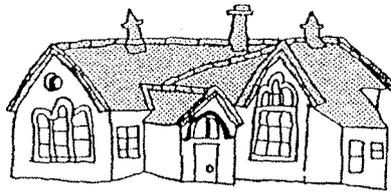
There will be regular handwashing throughout the day, particularly before/after using any equipment, when coming back inside; before/after eating, but also at regular intervals.

### Equipment

- **Children must bring their school water bottle every day.**
- Children do not need to bring their book bags to school.
- The school will be providing each child with their own stationary set in a plastic pencil case to avoid sharing resources.
- In Classes 1 and 2, measures have been taken to reduce the number of accessible resources. We have put away soft furnishings and items that cannot be easily cleaned. Resources will not be shared across classrooms. There will be daily cleaning of equipment where possible, or items set aside for 72 hours before they are reused.
- Children must not bring toys or games in from home.

### Uniform

Due to the time of year we would like the children to come to school in their PE kits. It is our aim to spend time outside every day and the children are more comfortable in their PE kits which can also be washed and dried quickly each day. Plumpton hoodies and jogging bottoms are okay for cooler days.



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### Curriculum

In the first week, there will be a key focus on transition back into school: adjusting to the changes, establishing new rules, social distancing games as well as opportunities for children to talk about their feelings.

Teachers will not be taking work home in books but will offer verbal feedback during lessons.

I apologise for the length of this letter but ask that you do read it carefully and help us to make school as safe as possible for everyone and fun for the children.

Yours sincerely,

Sarah Penny

Head teacher