

Plumpton School,
Plumpton, Penrith, Cumbria, CA11 9PA
Tel 01768 894247 e-mail admin@plumpton.cumbria.sch.uk
Web site: www.plumpton.cumbria.sch.uk

"Plumpton - a happy, safe and caring school where everyone is valued"

16th June, 2020

Final Return Plan

We are delighted to be able to offer all of the children who want to return to school a place. This has not been easy to organise and there are some significant changes to how school looks and operates, but on the whole, our children can begin to return to some form of normality. For those of you whose children have already returned to school, I urge you to read this letter as there are some changes.

Class Groupings

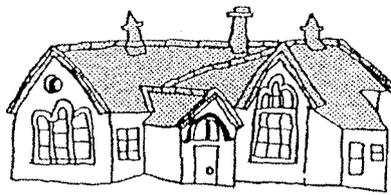
Most classes will have small numbers of pupils. Listed below are the numbers and members of staff assigned to each class. The children will be working with a member of staff in their 'bubble' within their usual classroom.

- Class 1 (Mrs Blackburn/Mrs Stephenson) - 11 EYFS children
- Class 2 (Mrs Sanderson/Mrs Middleton) - 12 Y1/Y2 children
- Class 3 (Mr White/Miss Stewart) - 16 Y3/Y4
- Class 4 (Miss Prescott/Miss Laverick) - 10 Y5/Y6 children

On Wednesdays, only the children in the keyworker special provision (hub) will attend school. This is to allow teachers to catch up on the home/school learning for children not attending school and for a mid-week deep clean. Play times and lunchtimes will be staggered to ensure that the children can play outside in their 'bubbles' safely. I will be covering these times to allow the staff their breaks. Children in the keyworker special provision group are strongly encouraged to attend school 5 days a week.

Classrooms

- Each 'bubble' will be based in their usual classroom. The number of children we have returning makes it safe to have more than one 'bubble' in Classes 1, 2 and 3. The children will not be able to use any other inside spaces except the toilets. Staff will take the learning outside whenever possible.
- Excess furniture and resources have been removed from the classrooms to provide as much space as possible and to make cleaning easier.
- In Classes 3 and 4 each child will have their own table which will be their base for the day. They will keep their coat on their chair and we will provide each child with their own basket and plastic pencil case for their equipment.
- In Class 2, children will also be allocated a 'home space' at a chair and table where they will have all they need for the day, although learning may also frequently happen outside or spaced out on the carpet (set spaces).
- In Class 1, children will still have access to some choice of activities within the classroom, but with more stringent hygiene and cleaning regimes. Tables will be arranged so that children can rotate activities such as mark making and art.
- The children will be able to access the outdoor classroom too.



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Drop offs/Pick ups

The Department for Education has advised all schools to operate staggered drop off/pick up times to eliminate congestion. We have allocated a window of time for each class group to drop off/pick up to minimise the number of people on the school site. It is really important that you stick to these times to minimise risk to our school community. **For parents with more than one child, could you please come at the latest drop off time we are offering and the earliest pick up time.**

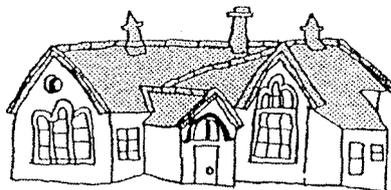
- Class 1 9am drop off - 3pm pick up
- Class 2 8.50am drop off - 3.10pm pick up
- Class 3 8.30am drop off - 3.30pm pick up
- Class 4 8.40am drop off - 3.20pm pick up

Parental Access around the Site

- A one-way system will be in place around the site to avoid people bumping in to each other as we have many corners and tight pathways. **All children must enter by the blue side gate off the staff carpark and walk around to their outside classroom door. Everyone will then carry on round the school building and exit through the gate onto Church Lane.**
 - Class 1 patio door
 - Class 2 outside door
 - Class 3 Junior cloakroom door
 - Class 4 outside door
- **There is no need for parents in Class 3 or Class 4 to enter the site**, instead drop your child off at the front of school. A member of staff will be outside to ensure the safety of the children. For parents collecting children from Classes 3 and 4, staff will walk them to the gate on Church Lane. For classes 1 and 2, collect from the normal doors as usual, following the one-way system.
- We ask that parents/carers do not congregate on or near the school grounds and leave swiftly to minimise numbers on site.
- If you have any issues that you need to discuss with any of us, please telephone or email for an appointment. Whenever possible, I will be outside of school each morning if you have any urgent messages for the class teachers.

Lunches

The school kitchen will be providing a picnic lunch for the children who normally have a school dinner. The lunch will consist of a filled roll (choice to be made via Lunchshop), a savoury item, a piece of fruit and a cookie/tray bake. The children will use their own water bottles for a drink. Lunchshop is now available for you to log in and order your child's meal for next week. Packed lunch children can bring their own packed lunch as normal. **Please make sure that you order your child's lunch before 9am on Mondays.**



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Hygiene and Cleaning

- There will be regular handwashing throughout the day, particularly before/after using any equipment, when coming back inside; before/after eating, but also at regular intervals.

Equipment

- **Children must bring their school water bottle every day.**
- Children do not need to bring their book bags to school.
- The school will be providing each child with their own stationary set in a plastic pencil case to avoid sharing resources.
- In Classes 1 and 2, measures have been taken to reduce the number of accessible resources. We have put away soft furnishings and items that cannot be easily cleaned. Resources will not be shared across classrooms. There will be daily cleaning of equipment where possible, or items set aside for 72 hours before they are reused.
- Children must not bring toys or games in from home.

Uniform

- Due to the time of year we would like the children to come to school in their PE kits. It is our aim to spend time outside every day and the children are more comfortable in their PE kits which can also be washed and dried quickly each day. Plumpton hoodies and jogging bottoms are okay for cooler days.
- Sun cream and sun hats are advisable.

Curriculum

- In the week beginning 22nd June, there will be a key focus on transition back into school: adjusting to the changes, establishing new rules, social distancing games as well as opportunities for children to talk about their feelings.
- Teachers will not be taking work home in books but will offer verbal feedback during lessons.

I apologise for the length of this letter but ask that you do read it carefully and help us to make school as safe as possible for everyone and fun for the children.

Yours sincerely,

Sarah Penny

Head teacher