



## **PLUMPTON SCHOOL** **NURSERY INFORMATION & APPLICATION FORM**

Children can be admitted to Plumpton School the term after their third birthday. They will be admitted into the Early Years Unit and will spend much of their time alongside the Reception children.

All parents are entitled to 15 hours free nursery provision for their child from the start of the term following their third birthday, as shown in the table below –

<b>Child's birthday</b>	<b>When you can claim</b>
1 <sup>st</sup> January to 31 <sup>st</sup> March	The beginning of term on or after 1 <sup>st</sup> April
1 <sup>st</sup> April to 31 <sup>st</sup> August	The beginning of term on or after 1 <sup>st</sup> September
1 <sup>st</sup> September to 31 <sup>st</sup> December	The beginning of term on or after 1 <sup>st</sup> January

With effect from September, 2017, an additional 15 hours per week ie. 30 hours free nursery education can be claimed by parents in certain circumstances, as follows –

- Both parents must be working (or the sole parent in a one-parent family is working)
- Each parent earns, on average, a weekly minimum equivalent to 16 hours at the national minimum wage or the national living wage
- The parents combined income does not exceed £100,000 per year

An entitlement of 30 hours per week can be spread between more than one provider and across the year. Parents fulfilling the criteria to receive up to 30 hours funded nursery education will be required to apply for a Department for Education Reference Number (DERN) via [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk). If you wish to access more than 15 hours per week you must bring your DERN, national insurance numbers and child's birth certificate into school in order for us to verify your entitlement.

The deadlines for submitting an application for a nursery place for your child are shown in the table below –

<b>Entry date</b>	<b>Application deadline</b>
April 2025	29 <sup>th</sup> February 2025
September 2025	31 <sup>st</sup> July 2025
January 2026	30 <sup>th</sup> November 2025

If you wish to apply for a nursery place please complete the application form attached. Please also complete a form SA13 – Applying for a Nursery Place. The SA13 may be submitted to the Local Authority should the number of applications exceed the number of places available.

Please note attendance in nursery education at Plumpton School does not guarantee a place in Reception in the September following your child's 4<sup>th</sup> birthday. Applications for a Reception place will still need to be made through the Local Authority. Please contact the school office for further information or visit the school admissions section on the Westmorland & Furness Council's website.



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### **Session Choices**

**Breakfast Club – Daily from 8am to 8.45am**

Free to children entitled to 30 hours and not claiming for this hour at another setting. £4.00 for children entitled to 15 hours OR 30 hours but claiming elsewhere.

**Morning session – Daily from 9am to 12noon**

Free to children entitled to nursery funding providing this is not being claimed at another setting. Children aged 3 but not yet entitled to funding may access this session at a cost of £15.00. Parents are able to bring their children into the Early Years Unit from 8.45am.

**Lunch Club – Daily 12noon to 1pm**

Free to children entitled to 30 hours and not claiming for this hour at another setting. £5.00 for children entitled to 15 hours OR entitled to 30 hours but claiming elsewhere. A school lunch costs £2.90 regardless of entitlement or children are able to bring a packed lunch.

**Afternoon session – Daily from 1pm to 3.25pm**

Free to children entitled to nursery funding providing this is not being claimed at another setting. Children aged 3 but not yet entitled to funding may access this session at a cost of £12.50.

**After School Club – Daily from 3.25pm to 4.30pm or 5.30pm**

Free to children entitled to 30 hours and not claiming for this hour at another setting. £4.00 per hour for children entitled to 15 hours OR 30 hours but claiming elsewhere.

Please note that 4 weeks' notice is required to amend nursery sessions taken. All payable sessions will be charged for via invoice at the end of each month at a cost of £5.00 per hour. Payment to be made online on School Hub please.

Payment is required by the 20<sup>th</sup> of the following month. Late collection of any child will result in your child joining the next session of care and the session fee will be charged.

If you have any queries at all, please do not hesitate to contact us, either in person, by telephone on **01768 894247**, or by email at [admin@plumpton.cumbria.sch.uk](mailto:admin@plumpton.cumbria.sch.uk).

We very much look forward welcoming your child to Plumpton School.

Kind regards,

Sarah Penny

Headteacher



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Name of Child:

Date of birth:

Place required from:

Parents/Carers Name and Address:

Telephone Number:

Email:

Please indicate (tick) below the sessions required.

	All day (8.00- 17.30)	Breakfast Club (8.00- 8.45)	Morning Nursery Session (9.00- 12.00)	Lunch Club (12.00 – 1.00)	Afternoon Nursery Session (1.00 – 3.25)	After Sch Club 1 <sup>st</sup> session (3.25- 4.30)	After Sch Club 2 <sup>nd</sup> session (4.30- 5.30)
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							